



Ten Questions for Automation Readiness

If you can confidently answer each of the following questions, your team is probably ready to rock and roll on an automation project.

1. What is the problem?

We can articulate the problem we are experiencing.

2. What is this problem doing to us?

We can articulate the pain and its impact on the company.

3. What is our project charter?

We have identified stakeholders and made a compelling case for taking action. Company goals are well understood to guide the project.

4. Who are the people affected?

We have cataloged every job function that is affected.
Each role is represented well in the project plan.

5. What do we need?

We have interviewed all affected parties to accurately capture their needs.
Each group of features is tied to the company's goals.

6. What does the blueprint contain?

Each feature is described with enough detail to estimate with confidence.
Essential elements have been detailed such as information architecture, navigation, performance, security, safety, availability, hosting, etc.

7. What are the priorities?

We have divided the project into manageable phases that can be controlled.
The company has consensus about what will be delivered first.

8. Who will participate on the project?

We have identified a staff person with sufficient time and expertise to lead the effort. This project leader has authority to act on behalf of the entire company. Other staff members have been briefed on their needed time commitments.

9. How will we know we are finished?

Milestone deliverables, quality requirements, and testing plans have been stated.

10. Who will help us?

We have identified and secured expertise that will help us with planning, analysis, design, construction, testing, rollout, training, and ongoing support.

These questions provide a high-level view of a successful software or website project. If your team needs help raising confidence with any of these items, please [call Dynamic Answers today](#) for a free consultation. Confidence comes from clarity. Let us help you get clear before you get clobbered by your next automation project.